

## PTA OFFICER NOMINATIONS 2010-2011

The Fisher PTA is currently seeking parents to fill the open positions for the following offices for the 2010-2011 school year. If you are interested or would like to nominate someone you think would be a great candidate, please complete the form below and send it back to school with your child. The nominating committee will correspond or meet with interested parents and will post a slate of officers-elect at the PTA meeting in March. Please contact a current PTA officer or a nominating committee member with any questions you have about the offices and process. The nominating committee is listed below and the list of current PTA officers can be found in the Fisher Directory. The deadline for submission is **Friday, Feb. 19, 2010**. (See other side for interest in a PTA Board Chair position)

**President:** Serves as principal executive officer of the organization. Supervises and controls activities of the organization. Presides and participates in all executive and membership meetings.

**First Vice President:** Acts as aide-to-the-president and presides in the absence of the president. The first vice president also oversees PTA membership and is responsible for enrolling new members throughout the year.

**Second Vice President:** Serves as the committee chair of the Ways and Means committee and supervises all fundraising activities.

**Third Vice President:** Serves as the committee chair of the Programs committee and is responsible for the overview of the PTA Programs. PTA programs include educational programs provided throughout the year for Fisher students and programs at regular PTA meetings.

**Secretary:** Keeps the minutes of the proceedings of the membership and board meetings. Conducts delegated correspondence and performs other assigned duties.

**Treasurer:** Has charge and is responsible for all funds of the organization. Reports account balance at membership or monthly meetings. Performs delegated duties as assigned.

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Name of interested/nominated candidate \_\_\_\_\_

Phone and e-mail \_\_\_\_\_

Special interests or talents to bring to the PTA \_\_\_\_\_

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Please complete the above information, place in an envelope labeled PTA NOMINATING COMMITTEE and return to school with your child by Friday, Feb. 19th.

Thank you,  
The Nominating Committee

Cheri Bancroft, cheribancroft@sbcglobal.net  
Halli Toney, toneyfamily@me.com

Kristan Olfers, jkolfers94@sbcglobal.net  
Lizette Thompson, blthompson@grandecom.net

# 2010-2011 Fisher Elementary PTA Interest Form

In addition to seeking individuals to fill PTA officer positions (see other side of this form) Fisher PTA is also seeking those who may be interested in serving as a chair on the PTA board. Current chairs are listed in the Fisher Directory and may be contacted if you have any questions about their responsibilities or you may contact anyone on the Officer Nominating Committee. They are listed on the back of this form. If you are interested in any of the chair positions listed below please complete this form and return it to the office by **Friday, Feb. 19th**.

**Hospitality Chair:** Coordinates all Fisher teacher appreciation events and luncheons.

**Newsletter Chair:** Compiles, edits, prints, and distributes a monthly PTA newsletter.

**Publicity Chair:** Sends notices of meetings and items of interest to the news media.

**Cultural Arts Chair:** Plans and supports the PTA Reflections Program.

**Volunteer Chair:** Coordinates volunteers for PTA functions and assists with activities within the school as needed.

**Book Fair Chair:** Promotes the formation of good home libraries by planning fall and spring book fairs for students, parents and school faculty.

**Environmental Chair:** Promotes environmental issues.

**Field Day Chair:** Coordinates volunteers to assist the faculty with Field Day.

**Directory Chair:** Organizes and prints a student directory by October.

**Council Delegate Chair:** Attends all council general meetings and represents the local unit as a voting member of the council body.

**Fundraising Event Chair:** Works with the Vice President of Ways and Means to organize and oversee the Fisher PTA fundraising event.

**Website Administrator Chair:** Oversees and manages the Fisher PTA website and email duties.

**Room Parent Coordinator Chair:** Organizes and serves as a resource for the Room Parent System of Support.

**Safety Chair:** Informs, develops, implements, enhances, and assists administration regarding safety guidelines and safety policies pertaining to the school's structure, faculty, students and parents.

**Store Programs Chair:** Monitors and coordinates selected fundraising programs including Box Tops, Campbell soup labels and Fisher Spirit Nights at local restaurants.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Chair Position(s) of Interest: \_\_\_\_\_